

# Leeds Registered Manager Network Meeting

Wednesday 5<sup>th</sup> March 2025, 09:30-11:30

Community Centre, Marjorie and Arnold Ziff Building, Moortown, Leeds

## MEETING NOTES

**Present:** 13 registered managers were present, together with representatives as listed below.

**Apologies were received from:** Thanks to the members who sent their apologies.

**Chair:** Amanda Metcalf (AM), Leeds Jewish Welfare Board [Amanda.metcalf@ljwb.co.uk](mailto:Amanda.metcalf@ljwb.co.uk)



**Minutes:** Jane Brown (JB), Leeds City Council [jane.1.brown@leeds.gov.uk](mailto:jane.1.brown@leeds.gov.uk)



### **Speakers:**

Ailsa Benn (AB) Locality Manager Skills for Care

Sarah Whithead (SW) Health and Care Academy

Aquila Choudry (AC) Love in Care

Ref	Note	Action
1.	<b>Introductions:</b> The chair, welcomed all to the meeting, stating that it was good to be able to welcome so many colleagues to the meeting, and apologies were sent from Trevor Hewitt.  Round the table introductions were made.	
2	<b>Nursing Associates (Social Care) Sarah Whithead Health and Care Academy</b>  Please see the links below to the presentation Sarah talked through, and an information slide to the Health and Care Academy. Sarah asked if the attendees were willing to share their email addresses for the purpose of keeping them updated on progress, they agreed. AB to forward their contact details.   Nursing Associates meeting 05.03.25.pdf  1 pager Team Leeds.pptx	<b>ALL</b>

3.	<p><b>Feedback from CQC Inspection – Aqila Choudry</b></p> <p>AC shared her recent experience of the new CQC inspection which was done remotely as below:</p> <ul style="list-style-type: none"> <li>• Had to work through bullet points and focus on different areas</li> <li>• Had to link the evidence to the different areas, and there was lots of writing to cover this.</li> <li>• Had to do more work on the mental capacity assessments, and we are now getting more involved with these.</li> <li>• We had a deadline of 3pm to submit all the information.</li> <li>• An online 1:1 meeting with an inspector, which felt harder as you really didn't know what they were going to ask.</li> <li>• It was an opportunity for us to talk through some of the extra things we have been doing. Such as the health and wellbeing champions (2 of us) and the Speak up Guardian, which is a role we have created, and staff have been made aware that they can go to this person independently.</li> <li>• We had a second online meeting to receive the feedback, and we could invite senior staff to attend this.</li> <li>• A Questionnaire of 24 questions was sent to all staff to complete, and the inspectors were really impressed as they received 48 out of 60 and staff could choose to remain anonymous or not.</li> <li>• Our Inspection report was received within 3 weeks, and we were rated as 'GOOD'</li> <li>• All staff were involved with this right from the beginning, so they were very onboard and prepared.</li> </ul> <p><b>please see the link below – CQC's request for information and evidence for inspection</b></p> <p> CQC.docx</p>	ALL
4.	<p><b>Skills for Care Update – Ailsa Benn</b></p> <p> 5 March 2025 Skills for Care update slides</p>	ALL
5.	<p><b>Leeds update – Jane Brown</b></p> <p>Talked through the Quality in Care Awards, and how nice the Awards ceremony was, and the positive feedback received.</p> <p>Please look out for the next Quality in Care Awards and get those nominations completed. Let's really promote just how fantastic Adult Social Care really is in Leeds.</p> <p>All updates will be in our Workforce Development Updates.</p>	ALL

<b>10.</b>	<b>Date and time of next meeting:</b>  Dates to be confirmed shortly Venue – Community Centre, Marjorie and Arnold Ziff Building, Moortown, Leeds, LS17 6AZ.	<b>ALL</b>